

# MINUTES

**Meeting:** ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD  
**Place:** Cricklade Town Hall, High St, Cricklade SN6 6AE  
**Date:** 23 September 2015  
**Start Time:** 6.30 pm  
**Finish Time:** 8.35 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Allison Bucknell (Chairman), Cllr Mollie Groom (Vice Chairman),  
Cllr Mary Champion, Cllr Chris Hurst, Cllr Bob Jones MBE and Cllr Jacqui Lay (Vice  
Chairman)

### **Wiltshire Council Officers**

Alexa Smith – Community Engagement Manager  
Pete Smith – Community Youth Officer  
Kevin Fielding – Democratic Services Officer

### **Town and Parish Clerks/Councillors**

Cricklade Town Council – Ruth Szybiak, Mark Clarke & John Coole  
Lyneham & Bradenstoke Parish Council – Richard Selby-Boothroyd and John Webb  
Royal Wootton Bassett Town Council – L.Richfield

### **Partners**

MOD Lyneham – Capt Bob Rusbridger  
Office of the Police & Crime Commissioner – Pam Gough  
Network Rail – David Wilson

**Total in attendance: 40**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Royal Wootton Bassett &amp; Cricklade Area Board and introduced the councillors and officers present.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Geoff Greenaway – Purton Parish Council  Johnathan Bourne – Royal Wootton Bassett Town Council  Diana Kirby – Tockenham Parish Council  Ellen Blacker  Sgt Donna West – Wiltshire Police</p>
3	<p><u>Minutes</u></p> <p><b><u>Decision</u></b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on Wednesday 27 July 2015 were agreed as a correct record and signed by the Chairman.</b></li> </ul>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Wiltshire - The Wider Picture</u></p> <p>The following Chairman's Announcements were noted:</p> <ul style="list-style-type: none"> <li>• New Primary School for Ridgeway Farm.</li> <li>• School Place Planning.</li> <li>• Children's Centres</li> <li>• Lyneham and Bradenstoke Community Led Plan Steering Group – vote of thanks to Belinda Fowler of Community First. <i>It was agreed that the Community Engagement Manager would draft a letter of thanks on behalf of the Area Board.</i></li> </ul>

6

### Spotlight on Partners

Updates from partners were received as follows:

Lyneham Defence College of Technical Training – Captain Bob Rusbridger

Points made included:

- That building work was nearly complete.
- The site was now ready to be handed over to the MOD, with some 300 staff on site and all facilities up and running.
- Cosford and Sultan would now not be moving to Lyneham, the spare land would now be used for some other MOD use.
- That Captain Rusbridger would be leaving Lyneham at the end of October.
- Captain Rusbridger thanked everybody for great support in getting the project to fruition.

The Chairman thanked Captain Rusbridger for his hard work and good humour.

Wiltshire Police – Sgt Donna West

- The written report was noted

Healthwatch Wiltshire

- The written report was noted

Royal Wootton Bassett Sports Association

- That the complex was now up and running, although work was still ongoing.

The Chairman thanked all partners for their updates.

Strengthening our Communities**Tackling Child Sexual Exploitation**

Jackie Young – Social Worker, Child Sexual Exploitation (CSE) and Missing Children, Wiltshire Council gave a presentation on the reality of Child Sexual Exploitation and discussion on how it should be tackled in Wiltshire.

Points made included:

What are we doing about CSE in Wiltshire?

- A multi-agency strategy and action plan is in place led by the Wiltshire Safeguarding Children Board (WSCB). (Prevent, Protect, Pursue).
- The WSCB CSE sub-group includes the nominated leads from each Agency.
- Dedicated Multi Agency CSE Team located in Multi Agency Safeguarding Hub (MASH).
- The Council and Police employ missing co-ordinators to oversee data and return interviews inc 'Missing People'.
- CSE handbook and tool-kit for practitioners.
- A multi-agency Wiltshire Risk Management Group, (WRMG).
- Single agency and multi-agency training in place.
- Ongoing operational development (Oxford and Rochdale visits).

What more do we need to do?

- Increase awareness (general public, parents/carers, hoteliers, taxi drivers, park wardens, shopping centre staff, GPs, Area Boards, Town and Parish Council, fast food outlets, supermarkets).
- Continue to engage all schools.
- Use all available powers, eg abduction notices.
- Commission a multi-agency peer review related to CSE.
- Acknowledge that this is everyone's business

• Cllr Jacqui Lay also advised that Wiltshire Council's Child Select Committee had

set up a task group to look at CSE. The task group hoped to publish an interim report in early 2016.

The Chairman thanked Jackie Young for her presentation.

### **Network Rail Update**

David Wilson - Consents Manager, Network Rail gave a short update on the Great Western Route Modernisation Electrification Programme.

Points made included:

- That Network Rail were in the process of constructing a link road between the A3102 and Marlborough Road.
- The link road was expected to be completed by Christmas 2015, with the Marlborough Road work starting April 2016.
- That work continues on the Skew bridges at Royal Wootton Bassett.
- That Network Rail were still looking at what to do re the re-structure of the listed Chaddington Bridge. A temporary bridge would be installed whilst the bridge work was carried out.
- That a public drop in session was to be held at the Lime Kiln Leisure Centre, Royal Wootton Bassett during October 2015.
- That Atkins would be carrying out a review as to how the link road would potentially affect Royal Wootton Bassett pedestrians.

The Chairman thanked David Wilson for his update.

### **Older People's Events**

Extra Care Working Group

Terri Robertson gave a brief overview and outcomes of the recent older person's consultation in Cricklade.

Points made included:

- In January 2011 North Wiltshire District Council originally announced in its North Wiltshire Plan for a 40 bed Extra Care Unit in Cricklade, this proposal was subsequently withdrawn.

As the Extra Care facility was not going to happen, alternative options

were explored. Wiltshire Council recommended that the Working Group hold a consultation to better understand the needs of older people living in Cricklade, and whether there was a demand for a “virtual extra care provision.”

To maximise feedback, an event was held on the 15 May 2015 to promote the consultation and existing health, advice and support services. The Working Group would like to thank the community for taking part, all the organisations who attended and the volunteers for producing such a successful and informative session.

#### General Findings from the consultation event:

- The majority of residents wish to remain in their homes for as long as possible, and would be prepared to pay for 24/7 care if available.
- As a rural area with limited public transport, access to services is a real problem.
- There is a need for local advice and sign posting e.g. CAB, WC officers, organisations who can help with day to day issues.
- There is a need to plan proactive steps in a care process from living independently in the family home to a progression of downsizing or adaptation of properties to eventual supported living or nursing care.

#### General Recommendations from consultation:

- There is a need for a mix of support services in the centre of the Town (for accessibility), also support in individual's homes and latterly a nursing/care facility.
- Any new housing provision should take account of the need for smaller and adaptable units.
- There needs to be a local group, coordinating the service requirements and creating a “virtual” extra care facility using all current appropriate facilities.
- Wiltshire Council to work with the Working Group and care agencies, in coordinating the service requirements and creating a “virtual” extra care facility using all current appropriate facilities.

#### Decision

- **That the Royal Wootton Bassett and Cricklade Area Board support the report and the recommendations outlined and work through the SCOB/Extra Care Working Group to aid the process with the help of the new Community Engagement Officer role.**

The Chairman thanked Terri Robertson for her presentation.

Alexa Smith – Community Engagement Manager advised that an Older People’s

event would be held on Wednesday 14 October, with help from Wiltshire Fire and Rescue Service.

### **PCC Annual Report and new Police and Crime Plan 2015/17**

Pam Gough – Office of the Wiltshire Police & Crime Commissioner gave a presentation that outlined the Annual Report on the outcomes of the previous Police and Crime Plan and to present the new Plan for 2015 – 17.

Points made included.

Achievements: 2014/15

- 2.7% reduction in crimes (885 fewer than last year).
- 4.2% reduction in anti-social behaviour incidents.
- Wiltshire Police rated Good by HMIC in PEEL.
- 95% of people feel safe during the day.

Aim

- Keep Wiltshire and Swindon as one of the safest places in the country.

Three commitments to the public

- Neighbourhood teams are at the centre of policing in Wiltshire.
- Neighbourhood policing will be protected by shifting resources to the front line.
- Any increase in police element of council tax will be used to reduce the impact of central funding reductions on neighbourhood policing.

Four Priorities

Priority 1: Prevent Crime and anti-social behavior.

Priority 2: Protecting the most vulnerable in society.

Priority 3: Putting victims and witnesses at the heart of everything we do.

Priority 4: Secure high quality, efficient and trusted services.

Questions raised included:

- What was the future of Cricklade Police Station?  
*a. Pam Gough advised that she would take this question back for the Police & Crime Commissioner to give an answer.*
- Speedwatch volunteers in Cricklade have been advised by Wiltshire Police that there would be no further Speedwatch training until July 2016.  
*a. Pam Gough advised that she would take this question back for the*

*Police & Crime Commissioner to give an answer.*

- Lyneham & Bradenstoke residents had concerns that it only had one PCSO, and would this be adequate with the opening of the Defence College?  
*a.Pam Gough advised that she would take this question back for the Police & Crime Commissioner to give an answer.*

Following the presentation by the Police Commissioners representative, Pam Gough, a question and answer session took place with those present. At the end of the session a motion of "no confidence" was proposed on the level of rural policing currently being offered by Wiltshire Police.

An overwhelming number of those present indicated their support for the motion by a show of hands.

The Chairman thanked Pam Gough for her presentation.

### **Working with our young people to provide positive leisure activities**

Pete Smith – Community Youth Officer.

The written report was noted.

Youth Grant Funding.

#### **Decision**

**Cricklade and District Community Association awarded £750 for the Cricklade Sunday sport and social project.**

### **Supporting Community Projects and Facilities**

Alexa Smith – Community Engagement Manager.

#### **Decision**

**Swindon and Cricklade Railway awarded £2,950 for Norwegian coach re-roofing.**

#### **Reason**

***This application meets grant criteria 2015/16***

### **Campus Updates**

Alexa Smith – Community Engagement Manager gave the campus updates.

Points made included:



Cricklade

- Work was continuing on developing a scheme that would secure investment in the Stones Lane leisure site. Wiltshire Council was working with the C&DCA to look at options for transferring the centre to C&DCA ownership. C&DCA currently run the leisure site but the freehold was held by the council. Transferring the site would give the community control over the asset and provide them with the ability to raise funds and generate income that could be reinvested. The proposal was to transfer the freehold with a dowry to ensure immediate investment and future sustainability.
- Since the Area Board last convened Wiltshire Council and C&DCA had met on a number of occasions to progress discussions around the transfer. Officers from Wiltshire Council were supporting the C&DCA with the development of a business case that would offer the best possible outcome for the local community.
- Recognising that these discussions are continuing, it was proposed that a mapping and gapping exercise, against the original Cricklade Campus service proposals, was carried out by the existing SCOB. The aim of the exercise to identify the possibilities of bridging any identified service gaps with the best use of all local facilities and to review if there was an ongoing wider community role for the SCOB in Cricklade.

Royal Wootton Bassett

- In RWB productive talks had been held with the Town Council and the council was exploring the viability of several options for a community hub which was likely to be across multiple sites. It was hoped to be able to provide more information from the delivery team at the next Area Board meeting in November.

8

Spotlight on Parishes

The following written reports were noted:

- Royal Wootton Bassett Town Council.
- Cricklade Town Council.
- Lyneham & Bradenstoke Parish Council.
- Purton Town Council.

The Chairman thanked everybody for their updates.

9	<p><u>Task &amp; Working Group Updates</u></p> <p>Caring about Dementia Task Group – Cllr Allison Bucknell</p> <ul style="list-style-type: none"> <li>• Work progressing.</li> </ul> <p>Older Peoples Accommodation Task Group</p> <ul style="list-style-type: none"> <li>• Had yet to meet.</li> </ul> <p>Cricklade Extra-Care Working Group</p> <ul style="list-style-type: none"> <li>• The written report was noted.</li> </ul> <p>Community Area Transport Group (CAT-G)</p> <ul style="list-style-type: none"> <li>• That the Chairman of the CAT-Gs had met on the 9 September to discuss the new working arrangements for the CAT-Gs across the county.</li> </ul> <p>Neighbourhood Planning Working Group (NEW –V)</p> <ul style="list-style-type: none"> <li>• Work progressing slowly, parishes were now working on their consultation strategies.</li> </ul> <p>The Chairman thanked everybody for their updates.</p>
10	<p><u>Wrap Up</u></p> <p>That the poppy unveiling in RWB would now be on Thursday 29 October.</p>